

**Manchester Public Schools
Health and Safety Committee Meeting
June 3, 2014**

Attendees: Sue Valade, Coordinator of School Health Services, Jeff Grundt, CIRMA Representative, Angela Walsh, Paraprofessional Representative, Janice Uerz, School Safety Coordinator, Nilsa Dorsey, Certified Human Resources Specialist, Patricia Brooks, Assistant to the Superintendent, Finance and Management and Terri Smith, Health and Safety Committee Chairperson.

The minutes of the Health and Safety Committee meeting on March 25, 2014, were accepted and approved and will be posted on the Board of Education website.

Terri Smith introduced Janice Uerz, School Safety Coordinator and Jeff Grundt, CIRMA Representative.

Old Business:

Flu Update – Sue Valade

- Flu Clinics have been scheduled for the fall of 2014

Employee Wellness Update – Terri Smith

- “Seated” massage was offered at all locations starting in February 2014. Ten (10) locations took advantage of this opportunity.

Employee Training Programs – Terri Smith

- Two days in August are planned for Paraprofessional staff development. One day in June for all custodial and maintenance staff and one day in August for all cafeteria staff.

Worker’s Compensation Claim Review – Terri Smith

- Review of Workers’ Compensation claims from March 24, 2014 through May 31, 2014. There were a total of 51 claims filed.
- Gloves have been provided to reduce the number of bites from student to staff.

New Business:

None.

After no further discussion, the meeting was adjourned at 4:45 p.m. Next meeting is September 2014.

Respectively submitted,

Terri Smith
Health and Safety Committee Chairperson